

Finance Council

Meeting Minutes - March 25, 2021



St. John
THE Baptist
CATHOLIC PARISH

Location:	Parish Commons
Meeting Date	March 25, 2021 called to order by Michelle Dahlke at 6:34pm
Members present	Jeff Taylor, Michelle Dahlke, Kelly Williams, Paul Patterson, John Style
Absent	Craig Gezella, Chad Bianchi, Mike Ruby and Don VanDeYacht, all excused.
Staff Present	Fr. Jim Lucas
Opening Prayer	Kelly Williams

Approve Minutes: Minutes from February meeting motion to approve by Kelly Williams, seconded by Jeff Taylor all were in favor.

Reports

- **Bank Reconciliation** – Michelle Dahlke. Craig Gezella noticed some balance differences, working through this with Lisa Piechota. Most likely due to transaction timing compared to when the statements were generated.
- **Stewardship** – Paul Patterson said there was no meeting in February. Their March meeting was same night as Finance Council meeting. Will have update of their March meeting at the April Finance Council meeting.
- **Site Advisory** – Kelly Williams. School auction next year will be in the spring 2022. School will reinstate the Adoration requirement for all classes. All school Mass will be June 3rd, the last day of school. There are 327 students enrolled for next year, highest enrollment since 2011-12.
- **GRACE** – Kelly Williams. GRACE F.C. working through budget, expect approval to send the budget to the Trustees.
- **Buildings & Grounds** – Michelle Dahlke – Ministry center HVAC is still being considered, should have direction by the end of April. Spring cleanup will be April 17th. Were able to sell the dancefloor, which was used at the parish picnics. They will be looking at selling other used and unneeded athletic equipment from the storage garage.
- **Pastoral Council** – Fr Jim will act as liaison replacing Don VanDeYacht. Pastoral Council still working through the Disciple Maker Survey results. The Connecting With Christ Parish Retreat Day will be May 15th.
- **Financials** presented by Mike Ruby in summary form. Motion to approve financials for February by Kelly Williams, seconded by Paul Patterson all were in favor.
- **Business Manager Update** – Sarah not at F.C. meeting, she was meeting with the newly hired Director of Discipleship and Faith Formation.
- **Finance Council Membership** – went over the current Finance Council roster and schedule of expected vacancies for purposes of future recruiting of members. Immediate need for someone with non-profit accounting and Quickbook expertise.
- **Legacy Gifting** discussion – reviewed the Leaving A Legacy letter and provided feedback to Fr. Jim. Looking at organizing a Wills/Estates/Tax Prep workshop for parish members in Fall 2021.
- **Capital campaign** – Kickoff will be the weekend after Easter, April 10-11. Proxies for the HVAC system have been approved by the Bishop, and contracts have been signed to move forward.
- **Closing Prayer** – John Style

A motion was made at 8:28 PM to adjourn the meeting by Paul Patterson seconded by Kelly Williams and all were in favor.

Future meeting: April 22, 2021 Parish Commons 6:30 – 8:00 pm

Respectfully submitted April 13, 2021 by John Style