

Pastoral Council



St. John
THE Baptist
CATHOLIC PARISH

September 10, 2020 | 6:30 – 8:00 | Narthex w/social distancing

Attendees: Becky Bond, Fr Jim, Don Vande Yacht, Michelle Malone, Mary Hanson, Cheryl Yursis, Dan Tooley, Michelle Nowak

Absentees: Dale Garfield, Mary Reynebeau, Diana Ball, David Yaghiaian

Meeting Minutes

Topic	Presenter	Time allotted
Opening Prayer	Michelle M	6:30-6:37
Approval of August Meeting Minutes	All	6:38-6:40
Becky Bond approved, Cheryl Yursis second All in favor No Opposed		
Parish Trustee Secretary	All	6:40-6:55
Fr Jim checked with the Diocese and he is able to appoint a new Parish Trustee, no election is needed. Fr asked Becky Bond to fill this position and she accepted. She will need to be replaced as a Parish Council member. She will begin her role in October. David Y will mentor Becky.		
David Withee has resigned from Chair of Finance Council. He cited over commitment. David Withee was involved with the HVAC project as well.		
Jeff Taylor's term is up this year. He is eligible for reelection. His first term ended 6/30/20 but it was extended due to Covid. Jeff is deciding if he wants to continue in this role.		
Updates and/or reviews	Fr. Jim	6:55-7:25
Feasibility Study – 530 email responses were received in a week. That was a 33% response rate. The final report out will be held on 9/15/20 with the working group. The final report will contain an		

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executive summary that will be communicated broadly. Fr has some insight as to what the final report will include.

The recommendation is to wait until Spring 2021 to begin the campaign. This is due to the uncertainty of Covid as well as the need to create a better understanding of the projects. Most people just heard about the projects and don't have a good understanding of why they are needed and what it all entails.

The committee thought the financial goal should realistically be \$4M and that \$7M was too high. The campaign needs to think about being done in phases.

The main priorities for parishioners are the boiler/heating system, reconfiguration of school/commons, parish office common building expansion and then the Diocese share of the campaign (which Fr is still going to talk with the Bishop about trying to adjust that down). Parishioners were okay if the existing parish office was torn down.

The lower priority items include the old church/Ministry Center, the parking lot, the playground and the old parish office. A contract was signed with Dan Roarty and his organization for a scope of work on the Ministry Center. This still needs to be completed.

The active fund raising would be Feb 2021 - Aug 2021. Could include a stretch goal that could possibly include the parking lot and playground.

Campaign leadership – The committee shared a few names of who they thought should be involved.

The committee will also provide a top matrix of the parishioners who have the greatest ability to give a large gift. If you have money/commitment in the beginning that helps the campaign get rolling.

Questions/Feedback:

Is it possible to start ordering parts now for the boiler system in anticipation of the fund raising? Fr feels this would be okay to do.

Communication – We as a council need to communicate why these projects (Ministry Center, Boiler System, etc) are so important. The Ministry Center is used by many groups, including the school. Part of the PMP was to get people to think of the school/parish as one. There is a connection to the Ministry Center with the heating system so we will need to deal with both at the same time. There was a plan to invest about \$300,000 in the Ministry Center to improve windows and to make sure it was buttoned up structurally. There is also a concern about having enough classrooms since many of the upcoming grades have two classrooms. The repurposing of the commons did include adding classrooms. Next Steps: Dan to create a schedule of what we want to communicate and when (one topic per month starting in October). It will lead up to the actual kick off of the capital campaign. Need to determine how that information will be shared and also if it is possible to have a place where people could ask questions? Will need to create a communication team which will include Sarah Wulf.

Ministry Center – Fr would like to move forward with the summit. Dan Roarty was contracted to do a scope of work for that space. Dan would be at the summit to hear the feedback. Has anyone checked with the Historical Society to see if there are funds available for the structural pieces? Not

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that anyone is aware of. The feasibility study was clear that parishioners do not want the old church torn down.

Lifting the dispensation from attending mass – This is effective the weekend of Sept 19/20. Refer to the documents Fr Jim sent. St. John's will continue the live streaming the 8:00 am mass. Parishioners will not be turned away. There will be questions and concerns from parishioners about it being safe to come back, what changed that the dispensation was lifted, etc. Communication will be sent next week to the parishioners.

Appreciation Breakfast

Michelle

7:26-7:40

Subgroup consists of Michelle M, Becky B, Sarah W, Mary H and Diana B. An Appreciation Event will be held on 9/26 (after 4:30 mass) and 9/27 (after 10:00 mass). The Knights of Columbus and the Finance Council have also been asked to participate. The goal is to have an appreciate event to welcome back parishioners and let them know how much they have been missed. Hot dogs, chips and a goodie bag will be served. There will be two tents (one to the left of the parking lot and one on the right) with prewrapped, take and go items. A suggestion was to have muffins after the 8:00 mass. Refer to the email from Becky Bond with the link to sign up to volunteer.

Liaison Assignments

Dan

7:41-7:55

Faith Formation Board – Diana Ball

Stewardship – Michelle Malone

Site Advisory Council –Michelle Nowak

Booster –Dan Tooley

Health & Wellness - Don Vande Yacht

Youth Board –Mary Hanson

Catholic Women/Christian Mothers – Current Becky Bond. A replacement will be needed.

Social Concerns –Cheryl Yursis

Knights of Columbus –Dale Garfield

Hospitality –Mary Reynebeau

Trustee – Becky Bond (as of October, 2020)

Finance and Building & Grounds – Fr Jim

Round Table

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Will things such as bible study start back up? Some have already started. Facilitators should communicate to the people who were involved about starting back up. Space is available in the church and the Ministry Center (need to sign up). The school has more restricted guidelines. Michelle will contact Katie about space, social distancing, etc.

Thank You's: This will be added back on as an agenda item. Michelle Nowak will send thank you's to David Withee, David Yaghiaian and the Parish Office staff.

Meeting in a Word: communication, negotiate, future, leadership courage, cooperation, progress, patience

Closing Prayer

Michelle M

7:55 – 8:00

Next Meeting

October 8, 2020 | 6:30 – 8:00 | Parish Office |

To Do's

1. Dan to create a schedule of what we want to communicate and when re: the feasibility study.
2. Dan to work with Fr. To schedule time for a Ministry Center Summit.
3. Everyone – Signup for the appreciation event.
4. Fr Jim to ask Gary Lockstein about filling Becky Bond's position on the Parish Council. It would be a 2 yr commitment.
5. Michelle will contact Katie about space, social distancing guidelines for meetings.
6. Michelle Nowak will send thank you's.