



St. John  
THE Baptist  
CATHOLIC PARISH

# Finance Council

## Meeting Minutes \_ August 27, 2020

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Location:	Microsoft Teams
Meeting Date	August 27, 2020 called to order by Michelle Dahlke at 6:32 pm
Members present	Jeff Taylor, Mike Ruby, Craig Gezella, Kelly Williams, Michelle Dahlke, John Style
Absent	None
Staff Present	Sarah Wulf, Fr. Jim Lucas, Lisa Piechota
Others Present	Don Van De Yacht, PC
Opening Prayer	Craig Gezella

### Regular Reports:

Approve Minutes: Minutes from April meeting motion to approve by Craig Gezella seconded by John Style all were in favor.

### Reports

- Paul Patterson has been appointed by father Jim to Finance Council for a 3-year term.
- Representation for buildings & grounds, Craig volunteered & Michelle will ask Paul about Stewardship. Mike Ruby volunteered for financial statement review and questions.
- Cemetery Committee – Cemetery has acted as its own entity doing its own thing. Sarah has gotten a cemetery module and has learned a lot. Looking for a cemetery committee as a sub-committee of the FC. Fr. Jim has appointed Bob Buss will be Sec or Treasurer, Tony Piontek, Gary Lockstein, Gary Lewins all will do something as needed. Bill Wulf appointed by Fr. Jim and Sarah as a delegate. These will all be members. Lynn McKean & Mike Ault will be advisors. Father will appoint the chair and other positions later.
- Bank reconciliation – Craig Gezella, June & July are both fine.
- Stewardship – John Style, call on the 20<sup>th</sup> of August and he was not able to attend and did not get a report from them.
- Site Advisory – Kelly Williams, Lat week first meeting. Topics focused on getting back to School. How do they get third source fundraising going this year with where we are with this. Fall Harvest will not be happening this year.
- GRACE – Kelly Williams Grace met today 8/27. Talked about budget which has a current short-fall of \$600,000 including 3<sup>rd</sup> source fund raising and additional cleaning and sanitization costs.
- Buildings & Grounds – No report per Sarah. First meeting 9/22/2020
- SCRIP – Michelle Dahlke –
- Pastoral Council – Don Vande Yacht met on 8/13. Discussions were about the feasibility study. Dan Tooley chair and Dianna Ball vice chair
- Finance Review – Sarah. Switching from Great Plains to QuickBooks. Also need to take on payroll or outsource it. The group thought it would be good to shop both.
- Business Manager – Boiler number 1 pump has been replaced. And the entire bottom of boiler #2 was cut out and replaced. Did get a copy machine to replace the old one.. Did get a copy machine to replace the old one. Went with WI digital imaging. Paying \$30 per month more and complete color. School sanitation is being handled by Grace. Nothing major for the Church yet. Mainly a little more time involved from our team. We are doing what we can to help. We are opening facilities up as we speak. By September 24, 2020 hope to have a rough draft of the annual report put together. October 25, 2020 is tentative date to present to the Parish. September there will be a hot dog drive through. KC will donate the hot dogs & buns along with a small goodie bag. Saturday night after 4:30 mass and Sunday after 10AM mass.
- Feasibility study is going well. 15 people have been interviewed. Goal is around 30 and we may hit 33.
- Father Jim will be talking this weekend about the capital needs and the e-survey will be going out to a lot of people. Heating system we are going back and forth with the diocese and they would like to see us get three quotes on the project first. This is the first hurdle. They want to see the engineering and design study prepared by Basset and then get the three quotes using that to get comparable quotes.
- Campaign update – September 15 we get results of study. A decision will be made based upon that.

Closing Prayer – Michelle Dahlke

A motion was made at 8:08pm to adjourn the meeting by Michelle Dahlke seconded by John Style all were in favor.

- Future meeting September, 2020 TBD Teams or Parish Conference Room

Respectfully submitted August 27, 2020 by Mike Ruby