

Finance Council

Meeting Minutes – February 23, 2023



St. John
THE Baptist
CATHOLIC PARISH

Location:	Virtual
Meeting Date	February 23, 2023 called to order by Paul Patterson at 6:34pm
Members present	Fr. Jim Lucas, Gary Lockstein, Craig Gezella, Paul Patterson, John Style, Chad Bianchi
Absent	Terry Patrick, Karen Monfre, Jeff Taylor
Staff Present	Sarah Wulf
Guests	Nathaniel Douglas, Jon Daul
Opening Prayer	Paul Patterson

Approve Minutes: Minutes from January 26, 2023 meeting Joint Meeting with Pastoral Council - motion to approve by Craig Gezella seconded by John Style. All in favor, motion carried.

Reports

- **Giving Ministry Initiative Updates:**
 - **SCRIP** – Chad Bianchi will be regrouping with SCRIP individuals and will report at future meetings.
 - **Endowment/Memorial** – endowment letter to parishioners has been completed. Finalizing memorial letter.
 - **Stewardship Information and Education** – no update.
 - **Cost Optimization** – discussed recent cost savings measures. Changed waste management pickup services. Also changed internet/phone from Spectrum to Telex. Continuing the process to switch banking relationships from Bank First to Community First Credit Union.
 - **Fundraising** – Craig Gezella, John Style and Sarah Wulf will schedule meeting late March 2023 to begin discussions on calendar raffle. Looks like a 3-month time period, will it possibly interfere with current GRACE raffle and 2023 Blessfest cash raffle.
 - **Green Envelopes** – link to Building & Grounds projects. Wondering when to launch, based timing of the larger campaign. Bill and Sarah Wulf will produce video regarding the green envelopes. Possibly April 2023.
- **Financials** – (January financials) – reviewed Revenue & Expenditures Report. SCRIP up 2021, but still behind budget. John Style made a motion to approve the financials. Gary Lockstein seconded. All in favor, motion carried.
- **Bishop's Appeal Update** – Fr. Jim indicated there has been a strong start, ahead of last year. Currently \$59,592, which is 39% of 2023 goal. This is 8% ahead of last year, and 33 parish contributors ahead of last year. More updates at future meetings.
- **Business Manager's Report** – Sarah Wulf indicated the work on next year's budget will be starting soon. Chad Bianchi gave an update on the EFT (Electronic Funds Transfer), specifically how to make the process easier for parishioners. Thoughts were around possibly adding a movable secure dropbox in the Narthex with the EFT forms available to make it easier for parishioners to complete and submit. This could be part of the kiosks in the Narthex, and to possibly expand these kiosks to an informational and giving center concept. Craig Gezella recommended Chad draw-up a secure dropbox to be able to present to Buildings & Grounds for possible construction. Sarah Wulf updated us that she is experimenting with docu-sign providers to possibly make this service available to parishioners for all parish forms.
- **Diocesan Directive** (accounting for income/expenditures from parish accounts) – Paul Patterson gave an update that there are a couple of more committees to meet regarding these processes. He is finding that these discussions have been good for both sides. The committees are learning how to do things properly, many never knew there were certain procedures that needed to be followed.
- **Liaison Reports** – **Building & Grounds** – Fr Jim discussed the village trail that will going through the back side of the JSB property. Diocese wants clarity on potential liability on the parish, currently being reviewed by the village attorneys. Cemetery update – going through design and cost discussions, next steps will be an architectural draw-up and sending it out for bid.
Sarah Wulf asked that we start adding the 2023 Blessfest to future agendas.
We are expecting the full package from The Samuels Group soon, looking to schedule Parish Town Hall in April.
- **New Business** – No new business
- **Closing Prayer** – John Style

Chad Bianchi made a motion to end the meeting, seconded by Craig Gezella. The meeting was adjourned by Paul Patterson at 7:52 PM.

Next meeting Thursday March 23, 2023, 6:30-8:00 in the School Commons.

Respectfully submitted by John Style