

Finance Council

Meeting Minutes – August 26, 2021



St. John
THE Baptist
CATHOLIC PARISH

Location:	Office
Meeting Date	August 26, 2021 called to order by John Style at 6:32pm
Members present	Jeff Taylor, Michelle Dahlke, John Style, Fr. Jim Lucas, Craig Gezella, Chad Bianchi, Kelly Williams, Karen Monfre, Gary Lockstein
Absent	Paul Patterson was excused.
Staff Present	Sarah Wulf
Opening Prayer	John Style

Approve Minutes: Minutes from May meeting - motion to approve by Jeff Taylor seconded by Michelle Dahlke all were in favor.

Reports

- **Bank Reconciliation – Craig Gezella** - Craig will continue to complete the bank reconciliations through 2022. The Catholic Foundation will cover the credit card fees for the campaign. No issues with the bank statements.
- **Stewardship – Paul Patterson** – No report.
- **Site Advisory – Focused on fund raising.** Auction date has been selected. Fall Harvest and Blessfest is in progress. School started today. Due to the content of the meeting, there will no longer be a liaison with the Site Advisory Council unless there is a circumstance to warrant the change.
- **GRACE – The annual appeal is coming up in September.** September 18th and 19th is the kick-off for this appeal. Last year, GRACE surpassed past years in donations and observed 351 new donors. Kelly is going to explore changing the kick-off dates to later September for St. Johns. Enrollment is the highest since 2016. Every school has growth except St. Bernard's because they were already capacity. The final decision of masking is left to the principal's discretion based on a decision by the Board of Trustees. The PPP loan to GRACE was forgiven.
- **Buildings & Grounds – Craig Gezella** – BlessFest will be the weekend of September 12. Heating will be functional in October.
- **Pastoral Council – Gary Lockstein** – Mass Dispensation is in effect. The Parish Mission Plan was discussed at the meeting and Becky Bond will be communicating the Plan to the Finance Council in September.
- **Cemetery Committee – Gary Lockstein** – The \$49,000 for the sidewalk project on Pinecrest Road will be paid over 3 years to the Village and no interest will be charged over the 3 years.
- **Safety Committee – Sarah Wulf** – We are looking at starting this Committee again focusing on the safety concerns for the parish.
- **Financials – (April, May, June and July financials)** – Karen Monfre made a motion to approve with the recommendation to correct the process of sending funds to the One by One Campaign and make the corresponding journal entry. Kelly Williams second the motion. All approved.
- **Business Manager** – Approximately \$207k spent on the HVAC to date. Sarah Wulf will be working with the Diocese to obtain reporting that will help the parish with the capital plan.
- **Capital Campaign** – The goal is to get 100% participation from parish leadership. Please communicate to people you know to get momentum heading into "Commitment Weekend" which is September 12 and 13.
- **Closing Prayer – Craig Gezella**

A motion was made at 8:25 PM to adjourn the meeting by Kelly Williams with the second by Fr. Jim and all were in favor.

Future meeting: Next meeting September 23, 2021 6:30 – 8:00 pm in the Commons.

Respectfully submitted September 3, 2021 by Michelle Dahlke