

# Finance Council

## Meeting Minutes – February 24, 2022

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**St. John**  
**THE Baptist**  
CATHOLIC PARISH

Location:	Commons
Meeting Date	February 24, 2022, called to order by John Style at 6:30pm
Members present	Jeff Taylor, John Style, Fr. Jim Lucas, Michelle Dahlke, Chad Bianchi Craig Gezella, Paul Patterson, Gary Lockstein, Sarah Wulf
Guest Attendee	None
Absent	Karen Monfre, Kelly Williams
Staff Present	None
Opening Prayer	John Style

Approve Minutes: Minutes from December meeting - motion to approve by Craig Gezella seconded by Jeff Taylor. All in favor.

### Reports

- **Bank Reconciliation – Craig Gezella –** No concerns on the December and January bank statements. The SCRIP process is being evaluated to ensure appropriate there are internal controls in the SCRIP process.
- **Stewardship – Paul Patterson –** Hospitality, Faith Formation and Stewardship have combined into one team. Stewardship of Support transferred to the Finance Council. There will no longer be a Stewardship update included in the Finance minutes and any updates will be provided by the Pastoral Council liaison, Gary Lockstein. A new Giving Ministry is being created as a subcommittee of Finance which will replace the Stewardship report.
- **GRACE – Fr. Jim –** A new formula for parish support is being evaluated for all GRACE parishes. Key factors include revenue, fixed assets, parish rent revenue and parish operating costs. There is more work to be done to finalize.
- **Buildings & Grounds – Craig Gezella –** New signage is being evaluated for St. John's to help identify appropriate entrances to our location especially for weddings and funerals. The auction date on March 4, 2022. An appreciation letter was created for the company who donated their time to cut the trees. Faith Formation students are helping with landscape and clean-up. There is a seven-phase plan to revitalize the open space which includes brush clearing, new plantings, landscape architecture, devotional spaces and bridges and pathways.
- **Cemetery Committee – Sarah Wulf –** Discussions are occurring regarding financials of supporting the expansion.
- **Pastoral Council – Gary Lockstein –** Lisa Christiansen was present and discussed Adult Faith Formation. During the 6 weeks of Lent, there will be Adult Faith Formation classes on Tuesday nights with videos from Fr. Pivonka. A group of people are meeting with school, faith formation families and parishioners. In May, there will be a "Covenant Weekend" to engage the parish community.
- **Safety Committee – Sarah Wulf –** An idea was presented regarding safety. These ideas will be developed further.
- **Financials – (December and January) –** In the Balance Sheet, \$400+k of cash is documented, however, there is approximately \$227k can be used for parish operations. The remaining is "cash held for others" which is held for specific purposes. Utilities are increasing and an analysis will be completed to determine the reason for the increase. The key changes include a new HVAC system. Michelle Dahlke made a motion to approve the financials and Paul Patterson seconded. All approved.
- **Business Manager's Report – Sarah Wulf –** A new tuition assistance form was created. This form will be finalized within the next month. This topic will be added to the next meeting. The budget process has started. An IT Ministry has been created and several parishioners have stepped forward to help reduce cost and improve efficiency.
- **Topic of the Month- Bishops Appeal -** \$141,149 is the goal for 2022 which is up 4.6%. Currently, \$43,914 has been contributed. There is \$500k in our account for the capital campaign. Given the situation, we have additional time to plan for our next projects due to waiting on campaign pledge payments to come in and cash availability. Some money will be used to support our mission plan through salary support.
- **Financial Stewardship –** As mentioned above, there will be a Covenant Weekend May 21-22<sup>nd</sup> focused on the building blocks of Prayer, Service and Giving. Weekends leading up to the Covenant Weekend will include materials and discussions focusing on each of the building blocks. A new Giving Ministry is forming to assist this effort. Carl Buchinger will lead. Jeff Taylor, Paul Patterson, and Chad Bianchi expressed interest in participating.

- **Closing Prayer – Chad Bianchi**

**A motion was made at 8:10 PM to adjourn the meeting by Chad Biachi, seconded by Jeff Taylor. All in favor.**

**Future meeting: Next meeting is March 24, 2022 in the School Commons. Respectfully submitted by Michelle Dahlke.**