



Committee Mission - Guided by the Holy Spirit, we will do God's Will by fulfilling our parish mission and making a salvific impact in our community.

St. John
THE BAPTIST
CATHOLIC PARISH

Pastoral Council

July 14, 2022~ 6:30-8:00 pm ~ The Narthex

Attendees: Diana Ball, Mary Hanson, Fr. Jim, Michelle Nowak, Gary Lockstein, Sara Thomson, Michelle Malone, Eric Nelson, Ashley Redmond, Bob Charles, Guest Katie Westhoven

Absentees: Becky Bond, Tim McAllister

Agenda Items

Topic	Presenter	Time allotted (range)
<input type="checkbox"/> Opening Prayer	Sara Thomson	3 minutes
<input type="checkbox"/> Approval May, 2022 minutes Motion to approve from Michelle Malone and seconded by Gary Lockstein. All approved	All	1 minute
<input type="checkbox"/> New PC members introductions – Each new member introduced themselves and gave a brief overview of their background.	Ashley, Bob and Eric	15 minutes
<input type="checkbox"/> Parish Staff updates Faith Formation Updates - Katie Katie asked for prayers for the SJB family as there have been several staffing changes, especially in the faith formation area. Katie oversees the faith formation program. Kylie Rogers handles first communion and first reconciliation and is coordinator of faith formation grades 1-5. Rob oversees the youth and young ministry program. Katie is looking for someone to oversee the high school faith formation program. They did have one candidate apply that she will be meeting with. Confirmation – In the past SJB could request dates for confirmation. Now the confirmation dates are being assigned. SJB is slotted for the Jan-Feb timeframe. This means we have to extend our program. Confirmation	Katie Westhoven, Diana, Michelle M	15 minutes

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<p>used to be at the end of sophomore year. With the change in timeline, it means there will be 2 years of prep and a shorter fall semester with confirmation in Jan-Feb. This coming year there won't be a confirmation. Katie asked for prayers for everyone and for all the transition. Format will be large group and then small group conversation; guys/girls split. Katie will oversee the curriculum process so it is consistent and it is something they are able to pass on to someone else if they should need to. The goal isn't for Katie to run the program as she is responsible for marriage, baptism prep and RCIA. They want to hire someone for this position.</p> <p>Faith formation – In the past there were two nights – Monday and Wednesday. At that time the program was larger so the two days made sense. The program has decreased in size so faith formation will be just on Wednesday nights. Monday nights will be for sacrament prep (baptism, marriage, etc). Some families do have a scheduling issue and they are trying to work with them. Mike Iverson was going to roll out a family formation. Three families signed-up for it and two were because it was better for their schedule. For now they are not going to have family formation. Question was asked about home schooling faith formation. Katie shared they don't promote it. However, if families can't make the schedule work, they will work with them on home schooling. There is an outline of what needs to be completed.</p> <p>They are adding (Kylie's idea) mass once a month. It will be a requirement as part of the program. The idea is parents come that night, they do a teaching and then have mass. This year they are going to have the teachings about part of the mass. This will be for K - middle school. Other than high school, all faith formation will be on Wednesday nights.</p> <p>Adult Faith Formation – They are trying to figure this piece out. They have been talking with Forerunners. They do have a framework for what they want to do in fall and spring as long as they can get someone to lead them.</p> <p>Bible Studies – Katie is the point person for now.</p> <p>On 7/27/22 at 6:30 pm there is a Come and See about being a mentor or catechist. It is for current mentors and catechist or anyone interested in either of these. The goal is to always have two in a room. Mentors are for Middle and High School and Catechists are for grades 1-5. Mentors do more discussion and walking with them and Catechists do more teaching. That is the reason for the different terminology.</p>		
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<p>RCIA – Katie is overseeing this. If anyone knows anyone who wants to be involved, invite them to the Come and See on 8/16/22.</p> <p>Fr. Jim recognized Katie for stepping up and all the work she is doing. Her title is the Coordinator of Sacraments and Discipleship. With her master's degree she could be director but we are holding on that. Katie has assumed a leadership role in the sacraments and discipleship department, she oversees mentor and catechist development and oversees adult faith formation (alms, bible study, high school, prayer meetings, staff development). Lisa Christensen was responsible for adult faith formation and a lot was offered but the group doesn't have capacity to take all of it on. The reality is we need to consolidate (e.g. no Monday night faith formation and moving it all to Wednesday). The hope is volunteers will step up. The group needs to manage expectations.</p> <p>Updates from Karen Buchinger: They are going to periodically change up the first Thursday holy hour. In August it will be focused on praise and worship music. In November they will have a concert. There wasn't very good attendance at the last holy hour. Goal is to get people back in the pews.</p> <p>Wednesday Adoration – It will be the third Wednesday. Holy Hour will be from 7:00 - 8:00 am (quiet holy hr but little ones are welcome). There are activities on the tables. The idea for this format is families would come for part of the holy hr, then go out and do the activities and then come back for mass. There will be snacks afterwards as well as trivia for middle school and high school. Gary L asked if there was a way advertise adoration more. The best way is to invite/bring a friend. A suggestion was made to change the sign by church announcing adoration (not sure if everyone would know what adoration is so verbiage will be key). There is a difference between holy hour and adoration. Most people think if you say holy hour it is silent. Our use of the term is different than other parishes.</p> <p>Bless fest update from Michelle Malone: Sara Wulf, Molly Huben and Michelle Malone are the point people. Forerunners was asked to plan Bless Fest. Molly and Michelle are both on Forerunners. Bless Fest will be held on Sunday, 9/18/22 from 11:00-4:00. They are asking the Pastoral Council to take ownership and lead the bingo. They are looking for someone from Pastoral Council to take the lead and work with Michelle/Molly on it. Diana B/Becky B/Mary H were point people last year. There is a document plan on what they did. Bob Charles volunteered.</p>		
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	<p>This year Bless Fest will be expanded to include a beer tent, music, wine pull and a few other items. Sarah Wulf is coordinating a meeting with all the people involved in planning. Each major parish committee is being asked to lead a Bless Fest committee.</p> <p>Bless Fest was started when the parish picnic was stopped. This is the 3rd year for Bless Fest and the 2nd year of it being held at St. John's. Suggestion was to have yard signs advertising Bless Fest. Michelle will check.</p> <p>Fr. shared new this year are some revenue generating ideas as we need to generate more revenue.</p> <p>Updates from Ruth Holloway:</p> <p>Jenn Garcia began her role in January 2022. She is working out well as Ruth's assistant. Jenn's responsibilities have been:</p> <ul style="list-style-type: none"> • Caring Connection calls to those 65+. These are going well but they could use more volunteers. • Scheduling of Homebound visits. • Coordinating the Fellowship Sundays with each group. • Assists with worship aids. • Sends new member and 1st anniversary cards. • Assist Ruth anyway she can. • Jenn has taken the initiative on Cathedral Book Sale, Rice Bowls and Ark of Hope. <p>Summer Highlights:</p> <ul style="list-style-type: none"> • Funerals have been very busy. • Three new lay leaders were trained to help with holy hour on Monday mornings. • Coordinating startup of Rosary at New Perspectives 2x a week. • Coordinating new Fellowship Sunday schedule, Laundry Love Event, Feed My Starving Children. • A new member would like to start senior activities in the parish. Perhaps a "coffee and Conversation". Ruth is working with her on that. • Ruth and Jenn will be attending a conference on Catholic Social Teachings at the Shrine in August and attending the Entrust Retreat at the end of August. • There is also a CRHP picnic this year on August 28. Pray for the staff to stay healthy, energetic and joyful! 		
<input type="checkbox"/>	<p>Active Member Movement, One by One/COT (Campus Optimization Team)</p> <p>Active member – Not sure of the number of covenants that were returned. Sarah Wulf is driving it. They are currently processing the covenants.</p>	Fr. Jim	15 minutes

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	<p>COT – A group of twelve parish members will work with the Samuels Group between July and December 2022 to refine, prioritize and present the next steps in the one by One campaign projects.</p> <p>Members of the group include: Dan Roarty (Samuels Group), Fr. Jim, Sarah Wulf, Bill Wulf, Jeff Taylor, Becky Bond, Diana Ball, Paul Patterson, Drew Malloy, Kylie Rogers, Kelly Williams, Joel Johnson, Verne Vandenberg and Julie Schmitz.</p> <p>The first meeting of this group occurred on 6/15/22. After reviewing the overall process, the group was guided to focus on the Parish Office first, with the Heritage Church/Ministry Center second. Decisions on those projects will affect the other projects. They will also be including into this process the parish land that includes the wetlands, flood plain and pond area. A landscape architect has been hired to develop this plan. It will be integrated into our final Campus plan.</p> <p>The second meeting was on 7/6/22. Floor drawings of the Parish office were presented. There are three possibilities for the Parish Office which is about 9000 square feet. 1) Renovate and continue as Parish Office. 2) Renovate and continue to use for other purposes (most likely educational). 3) Demolish. Before demolishing they want to exhaust all other possibilities of use for the building. Different building codes apply if considering option 1 or 2. A Parish Office Facility Assessment was completed on 3/28/22 by ISG. The report findings were considered. The next meeting is on 7/20/22. The goal is to have it figured out by end of year.</p> <p>Question was asked about the school and whether or not we can keep going as it is. There are two classrooms through 6th grade and the school is full. That is a pressure point. Fr. shared there are a lot of different possibilities. They are making the library smaller by removing computers. That will create another classroom for the smaller kids. This will help for this year.</p>		
<input type="checkbox"/>	<p>PMP Introduction</p> <p>Refer to handout. It was put together by Becky Bond. Due to time the document was not reviewed.</p>	Diana	10 minutes
<input type="checkbox"/>	<p>Liaison committee updates/explanation from current members to new members, Binder details</p> <p>The liaisons shared what committee they were on as well as a brief overview of the committee.</p> <p>Finance – (Gary) Finance takes care of money. Meeting is once a month on the 4th Thursday.</p> <p>Booster Club (Michelle) The Booster Club mainly benefits the school but they are considered a committee of the parish. About 90% of the money raised goes</p>	All	25 minutes

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	<p>toward sports items/programs at school. Money is also given to prayer groups and gift cards for teachers to use for the classroom. Last year the group donated \$15,000 for the hvac system. Michelle N coordinates the Packer booth for the school. This is their biggest fund raiser. Some of the recent projects they donated money to are: putting a new motor in the bleacher so they don't need a machine to get them out, updating the gym equipment so it is easier to bring the basketball hoops up and down and installing a divider in the gym. They are trying to replace the gym floor in a couple of years.</p> <p>Forerunners (Mary H/Michelle M/Gary L) Mary will be point person. Forerunners is made up of three different groups that were joined together (Stewardship, Faith Formation and Hospitality). This group covers a lot of different topics. Forerunners also has an angel squad. These are people who can't attend monthly meetings but they are available to help. Then there is a group that meets regularly. For the events the group is asked to help with, they have a champion. The group name of Forerunners came from St. John the Baptist being the forerunner for Jesus.</p> <p>H&W (Diana) Diana organizes items and communicates. This group has nurses and a dietician on the committee. They are doing more things via the bulletin. For the Bless Fest this group will oversee a first aid station in the family room. Ashley shared she has EMS background and willing to join this group. Blood Pressure screening has been challenging. With Covid many don't want to do it.</p> <p>Catholic Womens/Christian Mothers (Sara) The group meets at the same time day as Parish Council. It's a woman's group focused on fellowship and prayers. They handle special send offs for funerals and the crowning of Mary as well as fundraise and give money away. The group is working to try and bring in younger moms and make it a place where they can have speakers/witnesses.</p> <p>Sarah Wulf, Becky Bond and Diana are looking at the liaison duties. More to come.</p> <p>Binder – Diana gave the new members the Parish Council binders. For everyone else there were handouts with updates. Diana needs to update the info on the Financial Council yet.</p>		
<input type="checkbox"/>	<p>Kerygma – Gospel reading, Luke 10:38-42</p> <p>The Parish Council started sharing the readings last year. The Kerygma, which means the gospel, is the</p>	Diana Ball	3 minutes

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	<p>preaching or proclaiming the Gospel of Christ. Before the gospel was written, it was first preached (Romans 16:25), but beyond preaching it was also to be taught (Matthew 28:19) in order that, as far as possible, it might be understood (Matthew 13:19).</p> <ol style="list-style-type: none"> 1. God loves me unconditionally and has created me for friendship with Him. 2. Sin has broken my friendship with God. 3. Jesus was born, died and rose again to save me. 4. Jesus invites me to trust Him, to turn from sin and to give my life to him. 5. Jesus has given me the Holy Spirit in my heart through Baptism, and calls me to live a new life through the Sacraments in His Church. 		
<input type="checkbox"/>	Closing Prayer	Sara Thomson	3 minutes

Next Meeting

August 18, 2022 ~ 6:30 – 8:00 ~ Narthex *Note date change**

Other Information

Minutes submitted by Kathy Caelwaerts

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